

Student Portal Accounts:

Student accounts for Infinite Campus Portal will be created by the school district. Each high school or middle school will have a designated staff person on site that will be responsible for distributing student user accounts as well as assisting with forgotten passwords, etc. Once you have your account information, visit the following website for Thompson School District Campus Portal:

<https://campus.thompson.k12.co.us/campus/portal/thompson.jsp>

Log in to the Portal using the appropriate user name and password. Once you are logged in, you will see a series of links in the gray area along the left side and will then be able to view the information described below.

For assistance with your Campus Portal Account, contact the designated staff person at your middle school or high school.

Campus Portal:

Portal provides real time access to your pertinent school information. Portal also allows you to select options for receiving various forms of communication from the school.

The school determines what information is available on the Portal and reserves the right to change availability of information without notice.

Using Campus Portal:

Upon Login, you will see *District Notices*, *School Notices*, and *Inbox* with up-to-date communication. Listed below is a description of other links that may be available.

Calendar	>
Schedule	>
Attendance	>
Health	>
Assessment	>
Reports	>
Family	>
Messages	>
Family Members	>

Calendar > The *Calendar Link* will show attendance activity, and lists middle and high school students' assignments that are due on any given day.

Schedule > The *Schedule Link* lists the student's classes, including detailed information regarding the student's current assignments and scores (middle and high school only), teacher email address, and classroom newsletter (when available). **Detailed information regarding the student's grade** in a class may be available by clicking on the course name.

The **email address for a teacher** can be acquired by hovering over the envelope icon (Internet Explorer) or by right clicking on the teacher name and choosing "Copy Email Address" (Firefox). Clicking the teacher's name will generate an email in the user's preferred email program. Teacher email address may also be more readily available on your school's website.

Attendance > The *Attendance Link* lists attendance activity specific to the student. Course, Period, Day and Term summaries are available.

Health > The *Health Link* displays student's immunization record on file.

Assessment > The *Assessment Link* presents CSAP scores.

Fees > The *Fees Link* details fees, fines incurred and payments made for the current school year.

Reports > The *Reports Link* may include the student's schedule, missing assignments, report cards and transcripts.

Family Members > The *Family Members Link* shows the members of the household. Be sure to review this information and *contact the school with any additions or corrections*. The accuracy of this information is the joint responsibility of the school, parents/guardians, and the student. This information should always be kept up to date.

Browser Information:

- Internet Explorer 7.0 and above and Firefox 3.0 and above are the browsers recommended for use with Campus Portal.
- Internet Explorer should be set to "check for newer version of stored pages" on "every visit to the page". This can be set under the Tools Menu> Internet Options>General Tab>Browsing History.
- Firefox should be set to "always clear my private data when closing Firefox" at least for the cache. This can be set under the Tools Menu>Options>Privacy Tab>Private Data>Settings.