



(970) 613-5000

Systems Analyst/Database Programmer Administration Building – Financial Services Job # 2009-A017

The application should include a resume, a cover letter, and three letters of recommendation. Please submit completed applications to:

Department of Human Resources
Thompson School District R2-J
800 South Taft
Loveland, Colorado 80537

Applications are due by 4pm Mountain Standard Time on the closing date.

It is your responsibility to contact all appropriate individuals and institutions to insure that the required materials are received by this office prior to the deadline for application.

PLEASE TYPE OR PRINT

Last Name	First Name	Middle Name	Former Last Name (if applicable)
Present Street Address		Until:	
Present City/State/Zip Code		Present Telephone Number () area code	
Office Street Address			
Office City/State/Zip Code		Office Telephone Number () area code	
Name and Telephone Number of a Contact for Messages:			
Email Address:			

PROFESSIONAL ACTIVITIES

COMMUNITY ACTIVITIES

REFERENCES		
Please list business references qualified to evaluate your ability for this position whom we may contact.		
Name/Occupation	Complete Address & Telephone Number	Association with Applicant
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		

ADDITIONAL INFORMATION

1. Are you under contract to another school district or educational institution? __ Yes __ No
If yes, where? _____

2. Date Available: _____

3. Have you been dismissed from any position for immoral or unprofessional conduct or for unfitness for service? __ Yes __ No

Have you been convicted of a felony or of a misdemeanor (other than minor traffic offenses)? __ Yes __ No

If your answer is "yes" to any of the above questions, please provide complete details on a separate sheet stating date, charge, place, and action taken.

NOTE: The foregoing information will not be used to automatically disqualify an applicant without reference to the nature and seriousness of the offense, the time elapsed since its commission and its job-relatedness.

4. We request that all applicants for this position respond to the following questions. Please enclose your responses with this form.

a) Describe the key elements of successful software project management.

b) True or false: Responsibility without authority precludes success. Explain your answer.

c) Describe a software implementation experience where you played a role in systems analysis and/or project management. What level of success was ultimately achieved for the organization, what aspects fell short, and what could have improved the project?

d) Describe the types of projects that are best suited to your skillset and the development environment that you are most comfortable developing solutions with.

Completion of the application file is the responsibility of the applicant. Feel free to include any additional information which might be helpful to us in consideration of your application.

I hereby certify that the information presented on this form is true, accurate and complete. Any falsification or omission will be sufficient cause for disqualification or dismissal.

Signature: _____

Date: _____

AN EQUAL OPPORTUNITY EMPLOYER

Thompson School District is an equal opportunity educational institution and will not discriminate on the basis of race, color, national origin, gender and handicap in its activities, programs, or employment practices as required by Title VI, Title IX, and Section 504. For information regarding civil rights or grievance procedures, contact the Executive Director of Human Resources, 800 South Taft, Loveland, Colorado 80537, (970) 613-5000 or the Office of Civil Rights, U.S. Department of Education, Region VIII, Federal Office Building, 1244 North Speer Blvd, Suite 310, Denver, Colorado 80204, (303) 844-5695.